

STEP

STEP Newsletter

September, II. edition, 2010

ELSA STEP Newsletter



elsa

The European Law Students' Association

Partner of ELSA International

C/M/S

Law . Tax

STEP is a Student Trainee Exchange Programme that enables law students and young lawyers to gain first hand experience of the substantive and procedural law as well as the culture of another country.

The traineeships are between 2 weeks and 18 months and can take place in any law related area: law firms, courts, public institutions, universities, banks, in-house legal departments, consulting firms and international organisations.

Each year ELSA offers traineeship opportunities all over Europe and occasionally in the other parts of the world. Before and during the traineeship, ELSA provides assistance in finding accommodation, applying for visas, when necessary, and organising social events to involve the trainee in the daily life of the local community.

In this catalogue, you will find the available traineeship opportunities. For further information about STEP check <http://www.elsa.org/traineeships/howtoapply.html> or contact your Local ELSA Group.

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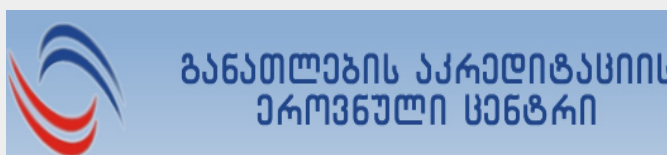
Georgia



TRAINEESHIP ID: TN-GE/01

STEP Employer: National Center for Educational Accreditation of Georgia

City: Tbilisi



GENERAL INFORMATION

Organisation Type:

Legal Entity of Public Law

ELSA Group:

Georgia

INFORMATION ABOUT THE TRAINEESHIP

Tasks:

Trainee will be assisting the department, in coordination with Donors and Foreign Educational institutions fundraising, establishment of partnership relationships, assisting in the development and administration of co-operation projects etc.

Net salary:

250 € per month

ADMINISTRATIVE INFORMATION

Preferred Start Date:	15/10/2010
Preferred End Date:	15/12/2010
Minimum weeks:	8
Maximum weeks:	8
Required Graduation Level:	Undergraduate

LEGAL STUDIES

Advanced level:	Civil Law, Contract Law, Administrative Law.
General level:	Consumer Protection Law, Constitutional Law, Human Rights, Education Law.

LANGUAGE SKILLS

Fluent:	English & EU Spoken Language
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Information about Tbilisi and the Hosting Group

ELSA Georgia is a very motivated young national group of ELSA. We are students from one of the most ancient countries in Europe. ELSA Georgia and students from Tbilisi team will make sure that one month you spend in this country will be unforgettable.

DO NOT MISS THE DEADLINE TO APPLY: 20th September 2010

Germany



TRAINEESHIP ID: TN-DE/11 (2009/2010)

STEP Employer: Lindenpartners - Partnerschaft von Rechtsanwälten

City: Berlin

www.lindenpartners.eu

GENERAL INFORMATION

Organisation Type:

Law Firm

ELSA Group:

ELSA Berlin

INFORMATION ABOUT THE TRAINEESHIP

Tasks:

Trainee will be responsible for legal research and drafting of documents. Also trainee will participate at the meetings and court proceedings.

Net salary:

100 € per week

ADMINISTRATIVE INFORMATION

Preferred Start Date:	October 2010
Minimum weeks:	4
Maximum weeks:	6
Required Graduation Level:	Graduate

LEGAL STUDIES

Advanced level:	Civil Law, Corporate Law
General level:	Tax Law, Administrative Law, Industrial & Intellectual Property Law, Banking Law

LANGUAGE SKILLS

Fluent:	German
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Information about Berlin

Berlin is the capital city and one of 16 states of Germany. With a population of 3.4 million people, Berlin is Germany's largest city. It is the second most populous city proper and the eighth most populous urban area in the European Union. Located in northeastern Germany, it is the center of the Berlin-Brandenburg Metropolitan Area, comprising 5 million people from over 190 nations. Geographically embedded in the European Plains, Berlin is influenced by a temperate seasonal climate. Around one third of the city's territory is composed of forests, parks, gardens, rivers and lakes. Berlin is a world city of culture, politics, media, and science. The metropolis is home to renowned universities, research institutes, sporting events, orchestras, museums and personalities. The urban and historical legacy has made it a popular setting for international film productions. The city is recognized for its festivals, diverse architecture, nightlife, contemporary arts, public transportation networks and a high quality of living. Berlin has evolved into a global focal point for young individuals and artists attracted by a liberal lifestyle and modern zeitgeist. Check more on www.berlin.de

DO NOT MISS THE DEADLINE TO APPLY: 1st October 2010

Hungary



TRAINEESHIP ID: TN-HU/01 (2009/2010)

STEP Employer: bnt Szabo Tom Burmeister Ugyvedi Iroda

City: Budapest

bnt

Legal and Tax Consultancy in Central and Eastern Europe

GENERAL INFORMATION

Organisation Type:	Law firm
ELSA Group:	Hungary

DESCRIPTION OF THE EMPLOYER

Bnt is a group of law firms specialised for legal advisory in Central and Eastern Europe. Bnt is based in ten Central and Eastern European countries. Our team in Budapest has 25 members of whom 17 are legal specialists.

INFORMATION ABOUT THE TRAINEESHIP

Tasks:	Trainee will be assisting lawyers in the daily work of the office. Trainee will be in charge for legal researches.
Net salary:	50 € per week

ADMINISTRATIVE INFORMATION

Preferred Start Date:	20/09/2010
Preferred End Date:	December/2010
Minimum weeks:	12
Maximum weeks:	12
Required Graduation Level:	Graduate

LEGAL STUDIES

Advanced level:	Civil Law, Contract Law, Insolvency Law, Private International Law, Property Law, Corporate Law, Labour Law, Mergers and Acquisitions, Competition Law and European Competition Law
General level:	Administrative Law, Industrial & IP Law, Information Technology Law, Tort Law, Civil Procedure, Banking Law, International Arbitration

LANGUAGE SKILLS

Fluent:	English & German
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DO NOT MISS THE DEADLINE TO APPLY: 15th September 2010



GENERAL INFORMATION ABOUT THE TRAINEESHIPS

Required Graduation Level:	Undergraduate
Net salary:	Unpaid, but the Council of Europe will provide the recommendation letters for each trainee for the possible grant applications.
Accommodation:	The list of possible accommodation places is available on www.elsa.org as well as special application form for these traineeships.

POSSIBLE TRAINEESHIP DEPARTMENTS

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|--|---|
| a) Parliamentary Assembly | l) Directorate of External relations - Department of Relations with International Organisations and Non-Member States |
| b) Internal Audit | m) Directorate of External relations Protocol Department |
| c) Secretariat of the Committee of Ministers | n) Directorate of Strategic Planning |
| d) Office of the Commissioner for Human Rights | o) Directorate of Legal Advice and Public International Law |
| e) Registry of the European Court of Human Rights Research and Library Division | p) Directorate of Communication |
| f) Registry of the European Court of Human Rights Case-law Information and Publications Division | q) Directorate General of Administration and Logistics |
| g) Registry of the European Court of Human Rights Just satisfaction Division | r) Directorate General of Human Rights and Legal Affairs |
| h) Registry of the European Court of Human Rights Legal Division | |
| i) Staff Committee | |
| j) Congress of local and regional Authorities | |
| k) Directorate General of Democracy and Political Affairs | |

Ist TRAINEESHIP PERIOD: JANUARY - MARCH TN-CoE/01

Application deadline: 15th September

IIInd TRAINEESHIP PERIOD: APRIL - JUNE TN-CoE/02

and

IIIrd TRAINEESHIP PERIOD: SEPTEMBER - DECEMBER TN-CoE/03

Application deadline: 25th November

**DO NOT MISS THE APPLICATION DEADLINE FOR TN-CoE/01:
15th September 2010**

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The European Law Students' Association